



RESEAU INTERNATIONAL DES ORGANISMES DE BASSIN
INTERNATIONAL NETWORK OF BASIN ORGANIZATIONS
RED INTERNACIONAL DE ORGANISMOS DE CUENCA

**BUDGET ESTIMATE FOR 2006
FOR THE PERMANENT TECHNICAL SECRETARIAT**

I) EXPENDITURES

IN EUROS

□ NETWORK MANAGEMENT - INFORMATION TO MEMBERS - ADMINISTRATIVE MANAGEMENT

- 5 days x project manager	x 672.30 €/d ⁽¹⁾	3,361.50 €	
- 10 days x engineer	x 570.92 €/d ⁽¹⁾	5,709.20 €	
- 10 days x assistant / translator	x 304.90 €/d ⁽¹⁾	3,049.00 €	
- Telephone + fax + mailing		1,000.00 €	
◆ SUB-TOTAL OVERALL MANAGEMENT		13,119.70 €	13,119.70 €

□ OFFICIAL TRAVELS OF THE PRESIDENT OR BUREAU MEMBERS ENTERTAINMENT OF AUTHORITIES

- DSA x 12 days	x 180.00 €/d (aver.)	2,160.00 €	
- travels x 2	x 1,120.00 € (averag.)	2,240.00 €	
- entertainment expenses	x 3,000.00 €	3,000.00 €	
◆ SUB-TOTAL OFFICIAL ENTERTAINMENT		7,400.00 €	7,400.00 €

□ ONE MEETING OF THE LIAISON BUREAU: (Debrecen Hungary November 2006)

● **Preparation**

- 3 days x project manager	x 672.30 €/d	2,016.90 €	
- 3 days x engineer/com. manager	x 570.92 €/d	1,712.76 €	
- 5 days x assistant / translator	x 304.90 €/d	1,524.50 €	
- Telecommunications	x 500.00 €	500.00 €	
◆ Sub-Total for one meeting		5,754.16 €	5,754.16 €

● **Participation in the meeting:**

- 5 days x project manager	x 672.30 €/d	3,361.50 €	
- 5 days x engineer or expert	x 570.92 €/d	2,854.60 €	
- 5 days x com. manager	x 570.92 €/d	2,854.60 €	
- International travels : 1,500.00 €/t x 3 persons		4,500.00 €	
- DSA 5 days x 3 persons	x 180.00 €/d	2,700.00 €	
- Miscellaneous (lump sum) x 3 p.	x 152.45 €/t ⁽¹⁾	457.35 €	
❖ Sub-Total Bureau		16,728.05 €	16,728.05 €

(x) Saturday night included for discount tariffs

(1) Official rates of the French Ministry for Foreign Affairs for 2004/2005

☐ **MEETING OF THE LIAISON BUREAU (continuation)**

● Report and follow-up			
- 2 days x project manager	x 672.30 €/d	1,344.60 €	
- 2 days x engineer /com. manager	x 570.92 €/d	1,141.84 €	
- 2 days x assistant / translator	x 304.90 €/d	609.80 €	
- Telecommunications	x 150.00 €	150.00 €	
	❖ Sub-total for one meeting	3,246.24 €	3,246.24
	❖ <u>SUB-TOTAL FOR ONE BUREAU MEETING IN 2006</u>		<u>25,728.45 €</u>

☐ **PARTICIPATION IN THE 4th WORLD WATER FORUM
MEXICO – 16 / 22 MARCH 2006**

● Preparation			
- 10 days x project manager	x 672.30 €/d	6,723.00 €	
- 10 days x engineer /com. manager	x 570.92 €/d	5,709.20 €	
- 15 days x assistant / translator	x 304.90 €/d	4,573.50 €	
● Participation and facilitation of INBO sessions			
- 9 days x project manager	x 672.30 €/d	6,050.70 €	
- 9 days x engineer x 3 persons	x 570.92 €/d	15,414.84 €	
- 9 days x com. manager	x 570.92 €/d	5,138.28 €	
- international travels	x 1,050.00 €/t x 5 per.	5,250.00 €	
- DSA (average)	x 180.00 €/d x 40 days	7,200.00 €	
- miscellaneous (lump sum)	x 152.45 €/p x 5 per.	762.25 €	
- car rental	x 114.34 €/d x 8 d	914.72 €	
● Participation in another preliminary coordination meeting in Mexico			
- 3 days x project manager	x 672.30 €/d	2,016.90 €	
- international travel	x 1,050.00 €	1,050.00 €	
- DSA x 3 days	x 180.00 €/d x 3 d	540.00 €	
- miscellaneous (lump sum)	x 152.45 €/t	152.45 €	
● Preparation, printing and transport of documents		7,000.00 €	
● Drawing up and dissemination of the proceedings			
- 2 days x project manager	x 672.30 €/d	1,344.60 €	
- 3 days x assistant / translator	x 304.90 €/d	914.70 €	
● Estimate for phone + Fax + mailing (exceptional invitations)		1,500.00 €	
	❖ <u>SUB-TOTAL FOR THE 4TH WWF IN MEXICO</u>	72,255.14 €	<u>72,255.14 €</u>

CONFERENCE OF "EUROPE INBO" GROUP in Megève (France) 20 – 23 September 2006

●	Preparation		
-	5 days x project manager	x 672.30 €/d	3,361.50 €
-	6 days x engineer /com. manager	x 570.92 €/d	3,425.52 €
-	8 days x assistant / translator	x 304.90 €/d	2,439.20 €
●	Participation and facilitation of the Megève Conference		
-	7 days x project manager	x 672.30 €/d	4,706.10 €
-	5 days x engineer x 2	x 570.92 €/d	5,709.20 €
-	7 days x com. manager	x 570.92 €/d	3,996.44 €
-	travels	x 600.00 €/t x 6 per.	3,600.00 €
-	DSA (average)	x 160.00 €/d x 19 d	3,040.00 €
-	miscellaneous (lump sum)	x 152.45 €/p x 4 per.	609.80 €
-	car rental	x 114.34 €/d x 4 d	457.36 €
●	Preparation, printing and transport of documents		1,000.00 €
●	Drawing up and mailing of the proceedings/declarations		
-	1 day x project manager	x 672.30 €/d	672.30 €
-	5 days x assistant / translator	x 304.90 €/d	1,524.50 €
●	Follow-up of decisions		
-	3 days x project manager	x 672.30 €/d	2,016.90 €
-	5 days x assistant and translator	x 304.90 €/d	1,524.50 €
	Estimate for phone + Fax + mailing		1,000.00 €
	❖ <u>SUB-TOTAL FOR "EUROPE - INBO" 2006</u>		39,083.32 € <u>39,083.32 €</u>

PROMOTION OF PROGRAMS AND PROJECTS – PREPARATION OF ANBO GENERAL ASSEMBLY (South Africa)

→ **COORDINATION**

● **Project facilitation and drawing up of documents**

- 3 days x project manager	x	672.30 €/d	2,016.90 €
- 2 days x translator	x	304.90 €/d	609.80 €

● **Preparation of ANBO General Assembly in South Africa**

- 2 days x project manager	x	672.30 €/d	1,344.60 €
- 3 days x com. Manager	x	570.92 €/d	1,712.76 €
- 3 days x engineer	x	570.92 €/d	1,712.76 €
6 days x translator	x	304.90 €/d	1,829.40 €
5 days x project manager	x	672.30 €/d	3,351.50 €
- Travel x 1	x	1,050.00 €	1,050.00 €
- DSA x 5 days	x	180.00 €/d	900.00 €
- miscellaneous (lump sum)	x	152.45 €/t	152.45 €

❖ **Sub-Total project follow-up** 14,690.17 € 14,690.17 €

→ **MISSION IN WASHINGTON AND NEW YORK (USA)**

World Bank – Inter-American Development Bank - UN

● **Preparation**

- 2 days x project manager	x	672.30 €/d	1,344.60 €
- 2 days x assistant	x	304.90 €/d	609.80 €

● **Assignment**

- 6 days x project manager	x	672.30 €/d	4,033.80 €
- DSA x 5 days	x	243.00 €/d	1,215.00 €
- International travel x 1		1,000.00 €	1,000.00 €
- Miscellaneous (lump sum)	x	152.45 €/t	152.45 €

● **Report**

1 day x project manager	x	672.30 €/d	<u>672.30 €</u>
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❖ **Sub-Total USA mission** 9,027.95 € 9,027.95 €

❖ **SUB-TOTAL PROMOTION** 23,718.12 €

SUPPORT TO THE ACTIVITIES OF THE REGIONAL AND SPECIALIZED NETWORKS

- a) Africa: 5 assignments
- b) Latin America: 2 assignments
- c) Central and Eastern Europe: 1 assignment
- d) The Mediterranean : 2 assignments
- e) Network of Transboundary Basins: 1 assignment
- f) "Europe-Inbo" Group: 1 assignment

TOTAL ESTIMATE FOR 12 MISSIONS IN 2006

●	Preparation in France/assignment		
-	3 days x project manager	x 672.30 €/d	2,016.90 €
-	3 days x assistant	x 304.90 €/d	914.70 €
	❖ Sub-Total preparation (a)		2,931.60 €
●	Assignments (standard – average/assignment)		
-	4 days x project manager	x 672.30 €/d	2,689.20 €
-	DSA x 3 days	x 180.00 €/d	540.00 €
-	International travels	1,300.00 €/t	1,300.00 €
-	Miscellaneous (lump sum)	x 152.45 €/t	152.45 €
	❖ Sub-Total for one assignment (b)		4,681.65 € /assignment
	❖ Sub-Total for one standard assignment (a + b)		7,613.25 € /assignment
	❖ <u>Sub-Total for support to Regional Networks x 12 assignments</u>		<u>91,359.00 €</u>

□ PUBLICATION OF THE NETWORK NEWSLETTER

One issue in three languages in 2006

1) Reminders to authors and drawing up (French version) Editing in 3 languages			
- 30 days x assistant	x	304.90 €/d	9,147.00 €
- 15 days x engineer	x	570.92 €/d	8,563.80 €
- 5 days x project manager	x	672.30 €/d	3,361.50 €
◆ Sub-Total (1)			21,072.30 €

2) Subcontracted translations (typed pages)			
- Spanish 60 p x 45 € TNI	}		5,400.00 €
- English 60 p x 45 € TNI			
3) Prototype and entering into the Web - 3 versions of 48 printed pages - TNI			5,800.00 €

4) Preparation of film for 3 issues – TNI			1,700.00 €
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5) Printing – 12,000 copies.			
3000 copies in French =3,000.00 € TNI	}		11,000.00 €
7000 copies in English =4,500.00 € TNI			
2000 copies in Spanish =2,500.00 € TNI			
Transport charges 1,000.00 € TNI			

◆ Sub-Total (2+3+4+5) Taxes incl.(VAT: 19.60%)			28,584.40 €
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6) Mailing – 8,500 copies			
- 5 days x assistant	x	304.90 €/d	1,524.50 €
- 1,300 cop. x 1.22 € France			1,586.00 €
- 3,500 cop. x 2.02 € Europe + CEE			7,070.00 €
- 3,700 cop. x 2.51 € world			9,287.00 €
◆ Sub-Total mailing (6)			19,467.50 €

❖ <u>SUB-TOTAL INBO NEWSLETTER 2006</u>	69,124.20 €	<u>69,124.20 €</u>
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□ DEVELOPMENT OF WEBSITE - <http://www.inbo-news.org>

Forum organization and site development

- 3 days x project manager	x	672.30 €/d	2,016.90 €
- 10 days x webmaster	x	570.92 €/d	5,709.20 €
- 2 days x computer scientist	x	570.92 €/d	1,141.84 €

❖ <u>SUB-TOTAL WEBSITE</u>	8,867.94 €	<u>8,867.94 €</u>
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□ PROMOTION, COMMUNICATION AND MEDIA

- 10 days x com. manager	x	570.92 €/d	5,709.20 €
- Telecommunications	x	150.00 €	150.00 €
- Travels (for information)			
- Press mailing (for information) (see the Network Newsletter + Mexico)			

❖ <u>SUB-TOTAL « RELATIONS WITH THE MEDIA »</u>	5,859.20 €	<u>5,859.20 €</u>
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□ TOTAL EXPENDITURES FOR TECHNICAL SECRETARIAT IN 2006

■ Overall coordination	13,119.70 €
■ Official entertainments	7,400.00 €
■ Meeting of the Liaison Bureau	25,728.45 €
■ 4th WWF Mexico	72,255.14 €
■ "EUROPE-INBO" conference and WGs	39,083.32 €
■ Promotion and facilitation of projects	23,718.12 €
■ Support and facilitation of the Regional Networks	91,359.00 €
■ Publication of INBO Newsletter n° 14	69,124.20 €
■ Development of website	8,867.94 €
■ Promotion Media	5,859.20 €

(including participation in ANBO General Assembly and support to African RBOs = 50,000 €) for information

◆ **TOTAL EXPENDITURE ESTIMATE FOR 2006** **356,515.07 €**

□ PROVISIONAL INCOME FOR 2006

■ SUBSCRIPTIONS FOR 2006 42 x 1,000 €	42,000.00 €
■ French Ministry of Ecology and Sustainable Development	215,000.00 €
■ French Ministry for Foreign Affairs (in Africa)	50,000.00 €
■ PTS self-funding And other incomes from projects (facilitation/expert's assignments)	49,515.07 €

● **TOTAL INCOME FOR YEAR 2006** **356,515.07 €**