



**RESEAU INTERNATIONAL DES ORGANISMES DE BASSIN
INTERNATIONAL NETWORK OF BASIN ORGANIZATIONS
RED INTERNACIONAL DE ORGANISMOS DE CUENCA**

BUDGET ESTIMATE FOR 2011 OF THE PERMANENT SECRETARIAT

I) EXPENDITURES

IN EUROS

▣ NETWORK MANAGEMENT - INFORMATION TO MEMBERS - ADMINISTRATIVE MANAGEMENT

♦ 5 days x project manager	x	750,00 €/d	3 750,00 €	
♦ 10 days x engineer	x	600,00 €/d	6 000,00 €	
♦ 10 days x assistant / translator	x	350,00 €/d	3 500,00 €	
Telephone + fax + mailing			1 000,00 €	
◆ <u>Sub-Total overall management</u>			14 250,00 €	<u>14 250,00 €</u>

▣ OFFICIAL TRAVELS OF THE PRESIDENT OR BUREAU MEMBERS

RECEIVING THE AUTHORITIES

♦ DSA x 12 days	x	180,00 €/d (aver.)	2 160,00 €	
♦ Travels x 2	x	1 120,00 €/d (aver.)	2 240,00 €	
♦ entertainment expenses	x	4 000,00 €	4 000,00 €	
◆ <u>Sub-Total official entertainment</u>			8 400,00 €	<u>8 400,00 €</u>

▣ A MEETING OF THE LIAISON BUREAU: Autumn 2011

▶ **Preparation**

♦ 3 days x project manager	x	750,00 €/d	2 250,00 €	
♦ 3 days x engineer/com. Manager	x	600,00 €/d	1 800,00 €	
♦ 5 days x assistant / translator	x	350,00 €/d	1 750,00 €	
Telecommunications		500,00 €	500,00 €	
◆ <u>Sub-Total for one meeting</u>			6 300,00 €	<u>6 300,00 €</u>

▶ **Participation in the meeting**

♦ 4 days x project manager		750,00 €/d	3 000,00 €	
♦ 4 days x engineer or expert		600,00 €/d	2 400,00 €	
♦ 4 days x com. manager		600,00 €/d	2 400,00 €	
♦ International travels				
♦ 1 500,00 €/t	3 pers. x		4 500,00 €	
♦ DSA x 4 days x	3 pers. x	180,00 €/d	2 160,00 €	
♦ Miscellaneous (lump sum)	3 pers. x	153,00 €/t	459,00 €	
◆ <u>Sub-Total Bureau</u>			14 919,00 €	<u>14 919,00 €</u>

● **Report and follow-up**

♦ 2 days x project manager	x	700,00 €/d	1 400,00 €	
♦ 2 days x engineer /com. manager	x	600,00 €/d	1 200,00 €	
♦ 2 days x assistant / translator	x	350,00 €/d	700,00 €	
Telecommunications	x	150,00 €	150,00 €	
◆ <u>Sub-Total for one meeting</u>			3 450,00 €	<u>3 450,00 €</u>

◆ Sub-Total for one Bureau meeting in 2011 24 669,00 €

■ **PREPARATOPN OF THE WORLD WATER FORUM - MARSEILLES 2012**

Topic: Cooperation and Peace - Transboundary Basins and Governance

▶ **Preparation - Partnership**

◆ 8 days x project manager	x	750,00 €/d		6 000,00 €
◆ 15 days x engineer /com. manager	x	600,00 €/d		9 000,00 €
◆ 15 days x assistant / translator	x	350,00 €/d		5 250,00 €

▶ **Participation and facilitation of topical meetings "Transboundary Basins"**

◆ 8 days x project manager	x	750,00 €/d		6 000,00 €
◆ 8 days x engineer	3 pers. x	600,00 €/d		14 400,00 €
◆ 8 days x com. manager		600,00 €/d		4 800,00 €
◆ international travels	5 travels. x	1 200,00 €/t		6 000,00 €
◆ DSA (average)		215,00 €/d	x 24 d	5 160,00 €
◆ miscellaneous (lump sum)	5 pers. x	153,00 €/p		765,00 €
◆ car rental	x	115,00 €/d	x 04 d	460,00 €

▶ **Preparation, printing and transport of documents** 2 000,00 €

▶ **Drawing up and sending of invitations and documents**

◆ 2 days x project manager	x	750,00 €/d		1 500,00 €
◆ 4 days x assistant / translator	x	350,00 €/d		1 400,00 €

▶ **Coordination meetings**

◆ 3 days x project manager	x	750,00 €/d		2 250,00 €
◆ 5 days x assistant / translator	x	350,00 €/d		1 750,00 €

▶ **Estimate for phone + Fax + mailing (invitations)** 1 500,00 €

◆ **Sub-total for WWF 2012** **68 235,00 €**

■ **PUBLICATION OF A MANUAL ON TRANSBOUNDARY BASIN MANAGEMENT (2nd phase)**

◆ 5 days x project manager	x	750,00 €/d		3 750,00 €
◆ 5 days x com. manager	x	600,00 €/d		3 000,00 €
◆ 10 days x engineer	x	600,00 €/d		6 000,00 €
◆ 10 days x translators	x	350,00 €/d		3 500,00 €

Model in French and English 3 500,00 €

Printing 6 500,00 €

Dissemination and mailing 5 000,00 €

◆ **Sub-total Manual 2011** **31 250,00 €**

■ **"EUROPE-INBO 2011" GROUP CONFERENCE - Porto (Portugal)**

● Preparation					
◆	5 days x project manager	x	750,00 €/d		3 750,00 €
◆	6 days x engineer /com. manager	x	600,00 €/d		3 600,00 €
◆	8 days x assistant and translators	x	350,00 €/d		2 800,00 €
● Participation and facilitation of the "EUROPE-INBO 2011" Conference					
◆	6 days x project manager	x	750,00 €/d		4 500,00 €
◆	6 days x engineer x 2	x	600,00 €/d		7 200,00 €
◆	6 days x com. manager	x	600,00 €/d		3 600,00 €
	travels	x	1 000,00 €/d	x 4	4 000,00 €
	DSA (average)	x	180,00 €/d	x 24 d	4 320,00 €
	miscellaneous (lump sum)	x	153,00 €/p	x 4	612,00 €
	car rental	x	115,00 €/d	x 4	460,00 €
● <u>Preparation, printing and transport of documents</u>					1 000,00 €
● <u>Drawing up and dissemination of the proceedings/declarations</u>					
◆	1 day x project manager	x	750,00 €/d		750,00 €
◆	5 days x assistant and translators	x	350,00 €/d		1 750,00 €
● <u>Follow-up of decisions</u>					
◆	3 days x project manager	x	750,00 €/d		2 250,00 €
◆	5 days x assistant and translator	x	350,00 €/d		1 750,00 €
● <u>Estimate for phone + Fax + mailing (invitations)</u>					1 000,00 €
					43 342,00 €
◆	<u>Sub-total for "EUROPE - INBO" 2011</u>				<u>43 342,00 €</u>

■ **PROMOTION OF PROGRAMS AND PROJECTS**

WATER WEEK OF THE WORLD BANK/ASIAN BANK/AFRICAN BANK

➔ **COORDINATION**

● **Project facilitation and drawing up of documents**

◆ 3 days x project manager	x	750,00 €/d	2 250,00 €
◆ 2 days x translators	x	350,00 €/d	700,00 €

● **International travels**

◆ 6 days x project manager	x	750,00 €/d	4 500,00 €
◆ Travel x 2	x	1 050,00 €/d	2 100,00 €
◆ DSA x 6 days	x	180,00 €/d	1 080,00 €
miscellaneous (lump sum)	x	153,00 €/d	153,00 €

◆ <u>Sub-total project follow-up</u>			10 783,00 €	<u>10 783,00 €</u>
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■ **SUPPORT TO THE ACTIVITIES OF THE REGIONAL AND SPECIALIZED NETWORKS**

- a) Africa: 2 assignments (including kick-off meeting WWF6 - South Africa)
- b) Latin America: 3 assignments (including LANBO GA)
- c) Mediterranean: 2 assignments
- d) Europe: 2 assignments
- e) EECCA: 1 assignment
- f) North America: 1 assignment
- g) China - International Yangtze Forum: 3 assignments

Total estimate for 14 Missions in 2011

● **Preparation in France/assignment**

◆ 3 days x project manager	x	750,00 €/d	2 250,00 €
◆ 3 days x assistant	x	350,00 €/d	1 050,00 €

◆ Sub-Total preparation (a)			3 300,00 €
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● **Assignments (standard – average/assignment)**

◆ 4 days x project manager	x	750,00 €/d	3 000,00 €
◆ DSA x 3 days	x	180,00 €/d	540,00 €
International travels		1 300,00 €/t	1 300,00 €
miscellaneous (lump sum)		153,00 €/t	153,00 €

◆ Sub-Total for one assignment (b)			4 993,00 €	assignment
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◆ Sub-Total for one standard assignment (a + b)			8 293,00 €	assignment
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◆ <u>Sub-Total for support to Regional Networks x 14 assignments</u>				<u>116 102,00 €</u>
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■ PUBLICATION OF THE NETWORK NEWSLETTER

One issue in three languages in 2011

1) Reminders to authors and drawing up (French version)

Editing in 4 languages English + Spanish + French + Russian

◆ 10 days x assistant	x	350,00 €/d	3 500,00 €
◆ 10 days x com. manager	x	600,00 €/d	6 000,00 €
◆ 5 days x project manager	x	750,00 €/d	3 750,00 €
			<hr/>
			13 250,00 €

◆ **Sub-Total (1)** **13 250,00 €**

2) Subcontracted translations (typed pages)

◆ Spanish 40 pages	x	50€ TNI	}	6 000,00 €
◆ English 40 pages	x	50€ TNI		
◆ Russian 40 pages	x	50€ TNI		

3) Prototype and entering on the Web - 4 versions 14 400,00 €

4) Printing – 22 000 copies

copies in French	7 500 copies	}	21 740,00 €
copies in English	11 500 copies		
copies in Spanish	3 000 copies		

◆ **Sub-Total (2+3+4) Taxes incl.(VAT: 19.60%)** **42 140,00 €**

5) Mailing - 19 200 copies

◆ 5 days x assistant	x	350,00 €/d	1 750,00 €
7 000 copies		French	7 000,00 €
10 000 copies		English	19 000,00 €
2 200 copies		Spanish	4 700,00 €

◆ **Sub-Total mailing (5)** **32 450,00 €**

◆ **Sub-Total INBO Newsletter 2011** **87 840,00 €**
 (1+2+3+4+5)

■ DEVELOPMENT OF WEBSITE - <http://www.inbo-news.org>

● **Forum organization and site development**

◆ 3 days x project manager	x	700,00 €/d	2 100,00 €
◆ 30 days x webmaster	x	600,00 €/d	18 000,00 €
◆ 5 days x computer scientist	x	600,00 €/d	3 000,00 €

◆ **Sub-Total WEBSITE** **23 100,00 €**

■ PROMOTION, COMMUNICATION AND MEDIA

◆ 15 days x com. manager	x	600,00 €/d	9 000,00 €
◆ Telecommunications	x	300,00 €/d	300,00 €

◆ Travels (for information)

Press mailing for information (see the Network Newsletter + Dakar)

◆ **Sub-Total « Relations with the media »** **9 300,00 €**

TOTAL EXPENDITURES FOR TECHNICAL SECRETARIAT IN 2011

* Overall coordination		14 250,00 €
* Official entertainments		8 400,00 €
* Meeting of the Liaison Bureau		24 669,00 €
* Preparation of the World Water Forum of Marseilles		68 235,00 €
* Publication of the manual on TBM (2nd part)		31 250,00 €
* "EUROPE-INBO" Conference and WG		43 342,00 €
* Promotion of programs and projects		10 783,00 €
* Support and facilitation of the Regional Networks		116 102,00 €
* Publication of INBO Newsletter Nr. 19		87 840,00 €
* Development of website		23 100,00 €
* Promotion Media		9 300,00 €
♦ <u>TOTAL EXPENDITURE ESTIMATE FOR 2011</u>		<u>437 271,00 €</u>

PROVISIONAL INCOME FOR 2011

* Subscriptions for 2011	45 X	1 000,00 €	45 000,00 €
* French Ministry of Energy, Ecology, Sustainable Development and the Sea			350 000,00 €
* African Development Bank - AFD - GTZ (in Africa) Asian Development Bank / World Bank			20 000,00 €
* PTS self-funding and other incomes from projects (facilitation/expert's assignments)			22 271,00 €
<u>TOTAL INCOME FOR 2011</u>			<u>437 271,00 €</u>