



SIDE EVENT and EXHIBITION REGISTRATION FORM

The form should be sent to e-mail: orhus@iacoos.kz

by 29 April 2011

When completing this form please use Latin font only. Pages may be added if necessary.

Important Note:

An organizer of a side event may be a Government, an intergovernmental, international or non-governmental organization or another major group. Organizers from the UNECE region will be given preference.

The theme and content of a side event should be a subject of direct relevance to the Conference agenda. The language of the event should be at least one of the official UNECE languages (English, French or Russian).

Completed registration forms for side events should be submitted to the secretariat in Astana by **29 April 2011**. All practical arrangements for side events are subject to the agreement made between the host country and the organizer.

Organiser(s) (*pls. attach to the Form a short description of objectives and activities of your organisation*)

Name of organisation:			
Address:	Street:		
	City/State:		
	Country:		
Telephone:			
Fax:			
E-mail			
WWW-site			
Type of organisation:	Government <input type="checkbox"/>	NGO <input type="checkbox"/>	Academic/research <input type="checkbox"/>
	Intergovernmental/Regional <input type="checkbox"/>	Business <input type="checkbox"/>	Other (specify) <input type="checkbox"/>

Responsible Person: Ms/Mr	
First name:	
Last name:	
Position in the Organisation:	
Telephone:	
Telefax:	
E-mail:	



Event title:			
Date and time:			
	<u>Wednesday, 21 September</u>	<u>Thursday, 22 September</u>	<u>Friday, 23 September</u>
First Priority	09:00–10:30 <input type="checkbox"/>	08:30–10:00 <input type="checkbox"/>	08:30–10:00 <input type="checkbox"/>
	10:30–12:00 <input type="checkbox"/>		
	12:00–14:00 <input type="checkbox"/>	13:00–15:00 <input type="checkbox"/>	13:00–15:00 <input type="checkbox"/>
	18:00–19:30 <input type="checkbox"/>	18:00–19:30 <input type="checkbox"/>	18:00–19:30 <input type="checkbox"/>
	19:30–21:00 <input type="checkbox"/>	19:30–21:00 <input type="checkbox"/>	
Second Priority	09:00–10:30 <input type="checkbox"/>	08:30–10:00 <input type="checkbox"/>	08:30–10:00 <input type="checkbox"/>
	10:30–12:00 <input type="checkbox"/>		
	12:00–14:00 <input type="checkbox"/>	13:00–15:00 <input type="checkbox"/>	13:00–15:00 <input type="checkbox"/>
	18:00–19:30 <input type="checkbox"/>	18:00–19:30 <input type="checkbox"/>	18:00–19:30 <input type="checkbox"/>
	19:30–21:00 <input type="checkbox"/>	19:30–21:00 <input type="checkbox"/>	
Expected number of participants:			
Proposed duration:			
Type of event (exhibition, workshop etc.):			
Purpose:			
Target group:			
Brief description of the event & its relevance to the Conference agenda:			
If you wish to participate in the exhibition, please specify what kind of material you wish to present (posters/brochures /leaflets/ electronic presentation)			
Do you need interpretation during the event?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, please indicate from/to which languages			
Do you need assistance of the host country secretariat with providing equipment, interpretation and other facilities for the event? ¹		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, please specify all requirements in details: (additional list may be attached)			

¹ The payment for space, services, equipment and other facilities is subject to the decision by the host country secretariat.